

# Hotel Information Booklet

## Welcome to Our Hotel

We are delighted to welcome you to our hotel. We hope you have a pleasant and comfortable stay with us. This booklet contains essential information about our services, amenities, and safety guidelines to help make your experience more enjoyable.

## Available Services

- Room Service: Available 24/7 for breakfast, lunch, dinner, and snacks. Please dial '8' to place an order.
- Housekeeping: Daily cleaning and turn-down services. Contact extension '44' for any requests.
- Laundry/Dry Cleaning: Laundry bags are available in your closet. Please fill out the form and leave the bag inside the room.
- Concierge: Our concierge team is ready to assist with booking tickets, arranging tours, and providing city maps.

## Hotel Facilities

- Fitness Center & Spa: Located on the 25th floor. Includes gym, aerobics, sauna, and massage services. Dial extension '35' for appointments.
- Pool: Open daily from 8:00 AM to 9:00 PM. Please bring your room key.
- Business Center: Located in the lobby, offering services such as printing, fax, email, and computer rental.

## Safety Instructions

In case of emergency, please dial '4' immediately. In the event of a fire, alert our staff and proceed to the nearest exit. Refer to the fire safety instructions located behind your room door for evacuation procedures.

## Contact Information

For assistance, please contact the reception at extension '99'. Our team is here to make your stay as enjoyable as possible. We look forward to serving you during your visit.