ECR

(To be issued by Restricted Money- (Valid for three months from

changer on official letter-head the date of purchase of

indicating name and address) foreign currency)

RBI Licence No.

Encashment Certificate

Serial No. **.............................** Date: **..................................**

We hereby certify that we have purchased today foreign currency from **.....................................................................................** holder of Passport No. **.................................**  
 (Name of the person)  
Nationality **..............................** and paid net amount in rupees after adjusting the amount towards settlement of bills for goods supplied/services rendered as per details given below:

**A. Details of Foreign Currency Notes/Coins/Travellers Cheques Purchased**

|  |  |  |  |
| --- | --- | --- | --- |
| Currency purchased (indicating clearly notes and travellers cheques separately) | Amount | Rate | Rupee equivalent |
| (1) | (2) | (3) | (4) |
|  |  |  |  |

|  |  |
| --- | --- |
| **B.** | **Details of adjustments made towards settlement of bills for goods supplied/services rendered** |

|  |  |  |
| --- | --- | --- |
| Bill No./s | Date/s | Amount |
| (1) | (2) | (3) |
|  |  |  |

|  |  |
| --- | --- |
| **C.** | **Net amount paid in rupees: .........................** Amount in words **.........................................** (Total under A minus Total under B) **....................................** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | **........................................................................** |
|  | | | (Signature of Applicant/Authorised Official) |
|  | Stamp |  | (First holder/Power of Attorney holder) |
| Name: **............................................................** |
|  | | | Designation: **..................................................** |
|  | | | Registration No: **............................................** |

|  |  |
| --- | --- |
| NOTE: | This certificate should be preserved by the holder to facilitate reconversion of the rupee balance, (out of the amount stated at C) if any, into foreign currency at the time of departure from India and/or for payment of passage/freight cost in rupees, if necessary. |